

# Hancock County Arts Twenty North Gallery Agreement

This Agreement is made and entered beginning \_\_\_\_\_ day of \_\_\_\_\_, 2024, through \_\_\_\_\_ day of \_\_\_\_\_, 2024, between Artist \_\_\_\_\_, and the Hancock County Arts Council located at 20 North State Street, Greenfield, Indiana.

## SCOPE OF THE GALLERY

- A. The Artist appoints the Gallery to act as artist's exclusive agent for the exhibition and sales of artworks in Gallery.
- B. The Gallery shall document receipt of all works consigned hereunder by signing and returning to the Artist a Record of Consignment.

## EXHIBITIONS

- A. All pieces in the show must remain in the Gallery for the duration of the term.
- B. The Artist shall include a comprehensive list of all works in the exhibition within the Gallery.
- C. The Gallery will maintain the following hours of operation during the exhibition: Wednesdays, Thursdays and Saturdays from 11 a.m. – 2 p.m. ET. The Gallery will open on the Second Friday from 6-9 p.m. ET, which time may be used for an Artist reception.
- D. Both the Gallery and the Artist have the right to photograph the work and share for promotional and advertising purposes.
- E. The Gallery will promote the artist locally.
- F. The Artist has artistic control over the exhibition and the artwork; however, the Gallery may decline to display any individual piece on any grounds.

## COMMISSIONS, PRICES, AND PAYMENTS

- A. The Gallery will assume all ownership of monetary transactions related to sales of the artwork in the exhibition.
- B. The Gallery will retain 35% commission on the retail price of each sold piece.
- C. For each sale, the Gallery shall list the date of sale, price, the name, address, and phone of purchaser.
- D. The Gallery shall pay the Artist all proceeds due to the Artist within thirty days of the last day of the Term.

## LOSS OR DAMAGE

- A. The Gallery will do everything within ordinary care to protect the artwork in the exhibition. However, the Gallery assumes no responsibility for loss or damage to the artwork.

## SIGNATURES:

Date \_\_\_\_\_  
Artist Signature \_\_\_\_\_ Phone \_\_\_\_\_  
Print Name \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_  
Gallery Signature \_\_\_\_\_ Date \_\_\_\_\_  
Print Name \_\_\_\_\_ Title \_\_\_\_\_

## RECEIPT of the following works of art on consignment:

Title	Medium	Purchase Price	Notes
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Upon Pick up:

I agree that the artwork that I am picking up is in the same condition as when it was delivered. Artist Initials \_\_\_\_\_  
Artwork Pick Up DATE \_\_\_\_\_ Gallery Initials \_\_\_\_\_